

Dear Federations and National Masters Recorders,

Every year the LEN Masters Tabulations are composed based on the input of the LEN Federations.

If your Federation would like to include your National Masters Swimming Tabulations please send your input in digital format to <u>mastersrecorder@len.eu</u> no later than February 28th 2024.

If your Federation does not have Masters Tabulations (yet), you can send in the results of your National Masters Competitions to <u>mastersrecorder@len.eu</u> no later than January 31th 2024.

If your Federation has **All Time Tabulations** (individual and/or relay) you are also requested to send those to <u>mastersrecorder@len.eu</u> no later than February 28th 2024.

Especially for the relays this will help to create a first version of the All Time Tabulations for Relays.

Please be reminded that after these dates, there is no guarantee that the input will be accepted!

Please find attached the "Instructions to prepare the LEN Masters Tabulations".

Note that besides the individual swimmers there will also be also tabulations for relays.

The LEN Masters Tabulations 2023 will be published on the LEN Website around April 2023.

All National Federations and National Masters Recorders will be informed accordingly.

Kind regards,

Harold Matla LEN Masters Recorder mastersrecorder@len.eu

Instructions to prepare input for LEN Masters Tabulations

General

- 1. Times for this tabulation must be composed from events established in a Masters Meet that meets all the requirements of the Masters Swimming Rules (MSR) Appendix 1 (to be found in the WA Handbook or on the WA Website: www.worldaquatics.com/masters/rules). The meet must be:
 - a. formally sanctioned by a WA Member federation and
 - b. organised for or on behalf of a club or an organisation, which is a member of this WA Member Federation or recognised by WA and
 - c. conducted under the rules of WA (and especially those relevant to Masters Swimming) and
 - d. in which only swimmers registered in a club member of a WA Member Federation participated.
- 2. A separate tabulation is required for:
 - a. SCM Short Course Metres (25m)
 - b. LCM Long Course Metres (50m)
- 3. The deadline for submitting both tabulations is **February 28**th for all swims of the previous calendar year.
- 4. It is important to include all Masters swimmers and relays who compete in your meets.
 - a. Do not only include your country's swimmers.
 - b. Please identify the country for each swimmer and relay team.

Individual

General

This is a list of the fastest Top10 individual swimmers.

Therefore, a swimmer can only appear once with the fastest time of the relevant year in each event.

• The Top 10 swimmers will be listed by gender, age group and event per WA Rules MSW 2.1 for Short Course and MSW 2.2 for Long Course.

Delivery

The delivered tabulations must be in csv format with the following fields in a specific order.

- The individual tabulation will include:
 - o Event
 - Gender
 - Age category
 - o Swimmer's name
 - o Swimmer's year of birth
 - o Club name
 - Country of the club
 - o Time
 - Meet details of the Masters competition
 - Date
 - Location
 - Country

- The order and format for reporting **Individual Events** is as follows:
 - List the Long Course first and then the Short Course
 - O List the Women's results first and then the Men's results
 - O Within each gender, list results by age group from youngest to oldest
 - O Within each age group, list results in the following stroke order:
 - Freestyle, Backstroke, Breaststroke, Butterfly, Individual Medley
 - O Within each stroke, list events in order from shortest to longest distance:
 - 50m, 100m, 200m, 400m, 800m, 1500m
 - O Within each event, list the results in order from fastest time to slowest time

Relays

General

This is a list of the fastest Top10 Relay Teams in each Top 10 Relay Event.

- A Top 10 Relay Event is defined as
 - o Gender (Men, Women, Mixed)
 - o Stroke (freestyle, medley)
 - o Distance (4x50, 4x100, 4x200)
 - o Age Group.

For a club to have more than one team listed in a Top10 Relay Event

- All four swimmer names must be different than the four names on the other relay.
 - o Any swimmer can only appear once per Top 10 Relay Event.
 - o If a swimmer is in more than one relay from the same club, only the faster relay time will be listed.
- The Top 10 Teams will be listed by Gender, Stroke, Distance and Age Group per WA Rules MSW 2.1 for Short Course and MSW 2.2 for Long Course.

Delivery

The delivered tabulations must be in csv format with the following fields in a specific order.

- The relay tabulation will include:
 - o Event
 - o Gender
 - o Age category
 - o Club name
 - Country of the club
 - o for all 4 swimmers in swimming order
 - Name
 - Gender
 - Year of birth
 - o Time
 - Meet details of the Masters competition
 - Date
 - Location
 - Country
- The order and format for reporting Top 10 Relay Events is as follows:
 - o List the Women's relay results first, then the Men's and then the Mixed
 - Within each gender, list results in the following order:

- 4x50m Freestyle
- 4x50m Medley
- 4x100 m Free
- 4x100m Medley
- 4x200m Free
- o Within each relay event, list results by age group from youngest to oldest
- O Within each relay event, list the times in order from fastest to slowest.

Federations without tabulation

Federations without tabulation are allowed to send in the results of Major Masters Events in their country, f.e. the National Masters Championships (Short Course and Long Course).

• The results must be in a readable text format (f.e. txt, pdf, xlsx, html)

Results of European Masters swimmers at the European and World Masters Championships will be automatically include by the LEN Masters Recorder.